

Vehicle notification system for vehicles brought into the UK from abroad

Use this form if you are bringing a land vehicle into the UK for permanent use. You will need to do this before you can register and licence your land vehicle with the Driver and Vehicle Licensing Authority (DVLA) or Driver and Vehicle Agency (DVA) in Northern Ireland. Some of the information you provide will be shared with these agencies.

You are not required to complete a notification if one of the following applies:

- your vehicle has an engine with a displacement or a cylinder capacity less than 49cc; or is electrically propelled using less than 7.3 Kilowatts
- you are only bringing a vehicle into the UK temporarily, that is no more than 6 months in a 12 month period.

The completed form allows us to assess whether or not any VAT is due, and if so, ensure it is paid and accounted for correctly.

For more information and help please read VAT NOVA1 Notes. These notes provide details about the notification process and additional information to help you complete each section of the form.

Please read the notes before you start to complete the form. In particular, notes 1 to 3 will confirm:

- whether you are required to complete a form
- the date by which you must complete the form
- which sections need to be completed.

A separate form is needed for each vehicle notification.

If you are:

- an agent completing a notification on behalf of a VAT registered business, or
- a person intending to complete a notification on behalf a non VAT registered business or private individual.

Please complete the 'Notifier details' and 'Purchaser details'.

If, as a VAT registered business, non VAT registered business or private individual you are intending to make a notification of a vehicle you have purchased or brought from outside of the UK, only complete the 'Purchaser details'.

If the purchaser is a UK VAT registered business but the vehicle has not been brought into the UK for the purposes of the business (it is not an asset or stock of the business), the purchaser name must be that of a private individual (title, first name and last name) rather than the business.

For more information please refer to VAT Information Sheet *Notification of Vehicle Arrivals*. For help to complete this form, please contact the VAT Helpline on **0845 010 9000**.

Part 1

Notifier details

Only complete this section if you are notifying on behalf of the purchaser of the vehicle.

1 Full name or business name

Title and full name

Business name

2 Business or private address

Postcode:

Country:

3 VAT Registration Number

If VAT registered in the UK or the Isle of Man

4 Phone number *if landline include area code*

5 Email address

Part 1 *continued*

Purchaser details

6 Full name or business name

Title and full name

Business name

7 Business or private address

Postcode:

Country:

8 VAT Registration Number

If VAT registered in the UK or the Isle of Man

9 Effective date of VAT registration

10 Is the purchaser bringing the vehicle into the UK for the purposes of the business?

No Yes

11 Phone number if landline include area code

12 Email address

Part 2

Supplier details

Complete this section if you (or the purchaser) are making a purchase from within the EU. See Note 4 for a list of countries that are within the EU.

13 Are you bringing the vehicle to the UK as a transfer of assets/self supply? See Note 5

No Yes

Please complete the rest of the questions in Part 2.

If you answered 'yes' to making a transfer of assets, the supplier details required below should be those of your VAT registered business in the EU Member State from which you transferred the asset.

14 Full name of supplier

15 Supplier address

Postcode:

Country:

16 Is the supplier VAT registered?

No Yes

If you have answered 'No', go to question 19 in Part 3.

17 EU Member State in which the supplier is VAT registered for the supply

18 VAT Registration Number of supplier from the relevant EU Member State

Part 3

Vehicle type and specification

Complete this section if you (or the purchaser) purchased the vehicle inside or outside of the EU.

19 Land vehicle purchased *tick as appropriate.*

- Car
- Light Commercial Vehicle (LCV)
- Heavy Commercial Vehicle (HCV)
- Motorcycle, scooter or moped
- Motor caravan (MCV)
- Agricultural tractor
- Construction vehicles, plant & machinery, special purpose vehicle

20 Vehicle specification details for your vehicle type in question 19. See Note 6 or pages 7 and 8 on this form.

For additional information that will help us to deal with your notification see Note 7.

20A Car

Make *BMW, Ford*

Model *3 Series, Focus*

Derivative *320D, 2.0*

Trim *SE, CC-2*

Body type *saloon, convertible*

20B Light Commercial Vehicle (LCV)

Make *Isuzu, Mercedes*

Model *Rodeo Denver, Sprinter*

Derivative *3.0, 313*

Trim *Max LE, LM*

LCV body type *pick up, Luton van*

20C Heavy Commercial Vehicle (HCV)

Make *Iveco, Volvo*

Model *Trakker, FM9 300*

HCV type *chassis Cab, tractor*

HCV cab type *day cab, sleeper cab*

20D Motorcycle, scooter or moped

Make *Harley Davidson, Piaggio*

Model *883L, Vespa*

Derivative *XL, 125*

Version *Sportster, IE*

Type *road*

Style *custom, scooter*

Engine size *883, 124*

Engine fuel type *diesel, petrol, LPG*

Transmission type *manual, automatic, semi-automatic*

20E Agricultural tractors

Make *John Deere, Massey Ferguson*

Series (model) *5R, MF8600*

Version (derivative) *5090M, 8650*

Brake horse power (BHP) *90, 240*

Part 3 *continued*

Vehicle type and specification

20F Motor caravan

Make *Swift, Volkswagon*

Model *Ducato, Caravelle*

Version *Escape 664, California*

Body type *panel van, camper*

Make of base vehicle *Fiat, Volkswagon*

Derivative *2.2, 2.0*

20G Construction vehicles, plant, machinery, special purpose

Make *JCB, Kubota*

Series (model) *3, U series*

Version *3CX Eco, U48.4*

Part 4

Leasing arrangements by VAT registered businesses

Complete this part of the form if the vehicle is leased from an EU supplier by a UK VAT registered business.

21 Is there an option to purchase the vehicle at the end of the contract?

No Yes

If you have answered 'No', complete Part 5, then go to the declaration.

If you have answered 'Yes', complete Part 5 then continue with Part 6.

Part 5

Additional vehicle questions for EU purchases

Complete this section if the vehicle was purchased in the EU. If the vehicle was purchased outside the EU go to Part 7. If you answered 'No' to the question in Part 4, you do not need to answer questions 33 to 40.

22 Vehicle identification number

23 Current vehicle registration number

24 Date vehicle arrived in UK DD MM YYYY

Answer question 25 if:

- at the time you brought the vehicle into the UK, it was not required to be registered for road use in the UK because you were only intending to remain here for no more than 6 months in a 12 month period, for example, as a holiday maker or a student.
- your circumstances have changed and you now intend to remain here for a longer period of time and register and license the vehicle with the DVLA/DVA.

Please note we will record the date of the change of intention as the date of arrival. See Note 9.

25 Date of change of intention DD MM YYYY

26 Do you know the date the vehicle was first registered for road use?

No Yes

If you have answered 'No', go question 29.

27 Country of first registration

28 Date of first registration DD MM YYYY

29 Mileage at time of purchase
(or mileage when entered into a lease if applicable)

30 Mileage units

Miles Kilometres

31 Left hand drive Right hand drive

32 Date vehicle was first made available to you DD MM YYYY

33 Do you have a purchase invoice for this vehicle?

No Yes

If you answered 'Yes', go to question 35 then answer all the remaining questions in Part 5.

If you answered 'No', answer question 34 and then go to question 37 and answer all the remaining questions in Part 5.

34 Reason for no purchase invoice

35 Purchase invoice date DD MM YYYY

36 Purchase invoice number

37 Price paid for vehicle including all options but excluding any local tax paid

38 Are you claiming relief against your VAT liability for this vehicle?

No Yes

If 'Yes', you must tell us the reason in the box below and make sure you let us have documents to support your claim. See Note 9.

39 Currency used

40 Total value of options

Part 6

Specific vehicle questions for VAT registered businesses

Answer both of the following questions if the vehicle was purchased from an EU supplier by a UK VAT registered business. See Note 10.

41 Was the vehicle obtained from a business which was unable to reclaim the input VAT on purchase?

No Yes

42 Was the vehicle sold to you by a VAT registered dealer under the VAT Margin Scheme?

No Yes

Part 7

Additional vehicle questions for purchases outside the EU

Complete this section if you (or the purchaser) are making a purchase from outside the EU. See Note 11.

To prevent possible delays in dealing with your notification, please check that you have used the correct commodity code and import entry details for the vehicle.

43 Import entry number

44 Import entry date DD MM YYYY

45 Commodity code

46 Vehicle identification number

47 Country of first registration

48 Date of first registration DD MM YYYY

49 Date of arrival in UK DD MM YYYY

Only answer question 50 if:

- at the time you brought the vehicle into the UK, it was not required to be registered for road use in the UK because you were only intending to remain here for no more than 6 months in a 12 month period, and
- your circumstances have changed and you now intend to remain here for a longer period of time and register and license the vehicle with the DVLA/DVA.

Please note we will record the date of the change of intention as the date of arrival. See Note 9.

50 Date of change of intention DD MM YYYY

51 Mileage at time of purchase

52 Mileage units

Miles Kilometres

53 Left hand drive Right hand drive

54 Price paid for vehicle as declared on import entry including all options

55 Currency used

56 Are you claiming relief against your VAT liability for this vehicle?

No Yes

If 'Yes', please tell us the reason below

Declaration

I declare that to the best of my knowledge and belief the information I have given on this form and any accompanying documents is complete and correct.

I understand that a false declaration may make the purchaser liable to a financial penalty.

Title and full name

Signature

Status *director, company secretary, sole proprietor, partner, owner, private individual, agent...*

Date *DD MM YYYY*

If you have completed this form on behalf of a VAT registered business

You will need to make sure that an authorised signatory of the business signs this part of the form to confirm to us that they have authorised you to act for them.

I/we have authorised the named agent above to complete the NOVA declaration on my/our behalf, and HMRC is authorised to exchange information with them in relation to this NOVA notification.

Title and full name

Signature

Status *director, company secretary, finance director, tax manager, sole proprietor or partner...*

Date *DD MM YYYY*

Where to send this form

Send your completed form to:
HM Revenue & Customs
Personal Transport Unit
Building 22
Priory Court
St John's Road
DOVER
Kent
CT17 9SH

What happens next

We will deal with your completed form as soon as possible, usually with 14 days. Delays may occur if the form is incomplete or additional information is required to confirm the vehicle specification.

When we have done this, we will send you a letter telling you that you can apply to register the vehicle with the DVLA (or DVA).

Examples of vehicle specifications asked for in Part 3

Car

Make	Model	Derivative	Trim	Body
Audi	TT	2.5T	RS	Coupe
Land Rover	Discovery 4	3.0	XS	Station wagon
Volvo	V	70	SE Lux	Estate

Examples of vehicle specifications asked for in Part 3 *continued*

Light Commercial Vehicle (LCV)

Make	Model	Derivative	Trim	Body
DFSK	Landhopper	1.3	N/A	Tipper
Ford	Tourneo Custom	300s	Trend	Minibus
Peugeot	Expert	90	N/A	Refrigerated van

Heavy Commercial Vehicle (HCV)

Make	Model	HCV type	Cab type
Daf	LF55.220	Skip loader	N/A
Renault	Magnum AE560	Tractor	Sleeper cab
Setra	Top Class S417	Coach	N/A

Motorcycles

Make	Model	Derivative	Version	Type	Style	Engine size	Engine fuel	Transmission
Honda	Goldwing	1800	SE	Road	Tourer	1832	Petrol	Manual
AJP	PR3	200	N/A	Competition	Enduro	198	Petrol	Manual
Kawasaki	Mule	600	BCF	ATV	N/A	401	Petrol	Manual

Agricultural tractors

Make	Series	Version	Brake Horse Power (BHP)
John Deere	5R	5090M	90
Massey Ferguson	MF8600	8650	240
Valtra	A Series	A83 Hi Tech	88

Motor caravan

Make	Body	Model	Version	Base vehicle make	Derivative
Swift	Panel van	Ducato	Escape 664	Fiat	2.2
Burstner	Coachbuilt	Transit	Nexxo family	Ford	2.5TD
Pilot	A Class	Sprinter	Galaxly G901	Mercedes	2.7

Construction/Plant/Special purpose vehicle

Make	Series	Version	Type
JCB	3	3CX Eco	Back hoe
Atlet	Balance	20	Fork lift
Volvo	N/A	A252 4x4	Dumper
Schmidt	Swingo	200 + 2 brush	Compact sweeper